



Cinderella's Closet

February 9, 2015

Attention School Guidance Official:

It is that time of year again... **Prom Time!** Please help us spread the word about this great opportunity to get a "Dress 4 Less" at **Cinderella's Closet**. All female high school students with valid student ID are invited to participate.

***Please note:** We have redesigned the referral system to help us better serve your students. We have expanded opportunities to serve girls on an appointment-only basis, during a time that is convenient for them in our new **Cindy's Boutique** either **PRIOR TO** or **AFTER** the public **Cinderella's Closet Prom Event**. Girls who are given the **Cinderella's Closet Referral Form** (attached) from a school official (guidance counselor, social worker, homeless liaison, etc.) will need to fill out an online "Intake Form" at ywcaelgin.org and bring their Referral Form to the **YWCA Elgin** for their appointment. There they will meet with one of our trained volunteers that will work with them one-on-one, to find a dress and accessories. Dress appointments will begin on February 17th and run every Tuesday night in February through April from 5:00 p.m. to 8:30 p.m. Appointments during these open times can be scheduled through the YWCA Elgin at 847-742-7930. (Other dates MAY be available on an individual basis. Please call Sherry at 847-464-5660 for times.)

Only **girls with referral forms will qualify for this private shopping experience**. Other girls not meeting the criteria are welcome to shop on the March 21st event date only. **Please note that referred girls will NOT be served first if they come on the day of the event as they have been in the past and will be seen in the order of arrival.** They still need to bring their referral form with them, as referred girls are exempt from their donation. Additionally, please note any special considerations that would help us better serve your student, and they will be paired with a specially-trained "fairy godmother" and will receive accommodations to best suit their needs. We would like you to provide us with information using the following code system. **(Please mark ONLY the number in the box provided on the referral sheet.)**

- 01—Economic Hardship
- 02—Physical (ADA dressing room)
- 03—Emotional (Private dressing room)
- 04—Spanish Speaker (Bilingual volunteer)
- 05—Male Guardian (1st Floor Dressing Room)
- 06—Other

The attachments included are as follows:

- **Referral Forms & Shopping Rules (please print back-to-back)** –for distribution to girls with the greatest need either financial or those requiring special accommodations (girls must pre-register at ywcaelgin.org to arrange a shopping appointment or call 847-742-7930 if they are not attending the March 21st event.)
- **Poster:** Please print and display throughout your school in common areas as this event is open to all girls
- **Press release:** For publication in the student/school newspaper, newsletter or school announcements

For more information, or if you would like to volunteer, please contact Jennifer Cook of the YWCA Elgin at jcook@ywcaelgin.org or 847-742-7930. Or contact Sherry Kinser of Elgin Junior Service Board at cinderellascloset@elginjsb.org.

Best wishes,

Sherry Kinser
Elgin Junior Service Board



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